**Impact Analysis**

**For**

**<Topic>**

**Version History**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ver. No.** | **Date** | **Author Name** | **Reviewer Name** | **Approver Name** | **Summary of Changes** |
| 0.0 | DD-MON-YYYY |  |  |  | Draft version |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Table of Contents

[1. Change Request 2](#_Toc39591540)

[2. Issue/Impact Description 2](#_Toc39591541)

[3. Defect causing failure and/or inefficiency 2](#_Toc39591542)

[4. Effort estimation for fix 3](#_Toc39591543)

[5. Process/ Functionality test 3](#_Toc39591544)

[6. Quality Impact: 3](#_Toc39591545)

[7. Review and Approval 3](#_Toc39591546)

**IMPACT ANALYSIS TEMPLATE**

# **Change Request**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | **CRF No. :** | **CR Date :** dd-Mmm-yyyy | **Change Type\* :** | | **Change Category\*\* :** | **Project Name :** | **Originator** (Name & Sign) **:** | | **System Description :**  <Provide a general description of system architecture and functionality. Indicate the operating environment, physical location, module or process > | | | | **Change Description :**  <Summarized the change requested suggested and analyzed> | | | | **Affected Area/s**  **:**  **<**Provide the function or process area which will be affected> | | | |

<Change Type>

\* **Emergency Change** - Change that must be introduced as soon as possible. A high impact change, created in response to an urgent situation, for example to resolve a Major Incident

**Standard change -** Standard Changes are pre-approved changes that are considered relatively low risk, are performed frequently, and follow a documented (and Change Management approved) process

**Normal Change** - A normal change refers to changes that must follow the complete change management process. Normal changes are often categorized according to risk and impact to the organization/business.

# **Issue/Impact Description**

<Mention the issue that will impact if the functions are not working>

# **Defect causing failure and/or inefficiency**

| **Sr No** | **Defects Change** | **Affected Items** | **Impact Category** | **Remarks** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# **Effort estimation for fix**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Task** | **Resource** | **Unit Effort (Days)** | **Estimated Efforts (Days)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

# **Process/ Functionality test**

<Provide test case created for the change impact>

# **Quality Impact:**

<Mention the impact if the change would impact other areas>

1. Other Requirement affected:
2. Other tasks affected:
3. Integration issues:

# **Review and Approval**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Implementation Effort** | | | | | |
| **Effort Estimated (Day’s)** |  | **No of Resource** | | |  |
| **Approved by** |  | | **Signature** |  | |
| **Remark** |  | | | | |